



Behavioral Health Advisory Board (BHAB) Executive Committee Meeting Minutes

P.O. BOX 85524
San Diego, CA 92186-5524
(619) 563-2700 • FAX (619) 563-2775/2705

Date: April 6, 2017
Time: 2:30 pm – 3:15 pm
Place: 1600 Pacific Highway – Room 358
San Diego, CA 92101

AGENDA ITEMS

I. **Call to Order**

Meeting called to order by Chairman Phillip Deming at 2:30 pm. Those present were Executive Committee members Jenifer Mendel, Member-At-Large, and Judith Yates, Member-At-Large. Behavioral Health Services (BHS) staff present were Alfredo Aguirre, BHS Director, Traci Finch, BHS Administrative Analyst III and Philip Ainsworth, BHS Administrative Analyst I.

II. **Approval of the Minutes from March 2, 2017**

On motion of Jenifer Mendel, seconded by Judith Yates, the Executive Committee approved the minutes of March 2nd as written. All ayes.

III. **Hearing from the Public (limited to 3 minutes per speaker)**

No public comment.

IV. **BHAB Presentations Calendar**

Traci Finch opened the discussion by explaining that a shift in timing for the MHSA Three Year Plan public hearing (and subsequent Board Letter) will require BHAB to meet in August and therefore, BHAB cannot go dark as planned. After discussion among the BHAB Officers, the decision was made to go dark in July instead of August. Traci Finch will work on shifting around the planned presentations to accommodate this change. A new planning calendar will be presented at the May meeting.

V. **Amending the BHAB Bylaws**

Alfredo Aguirre informed the group that Assembly Bill 1424 has amended Section 5604 of Welfare and Institutions Code related to advisory board membership requirements and restrictions. Alfredo explained the intent of the change allows those who are in the Consumer/Person in Recovery seat to remain on advisory boards even if they obtain employment with a contracted County provider (although they would be required to abstain from voting on issues that pose a conflict of interest).

The BHAB Officers recalled other recommended changes to the Bylaws that have been captured over the last 12-18 months and discussed the possibility of including these other changes, if time permitted. Alfredo reported the process of a Board Letter to formalize a change in the Bylaws takes at least 2-3 months and there would be time to incorporate other changes, if desired.

After discussion, the following decisions were made:

- Other proposed changes will be included in this process of amending the Bylaws.
- The formation of a BHAB workgroup will be needed to work through these changes. Phil Deming will announce and put out a call for interested participants at the Regular meeting today.
- Final changes to go before the Board of Supervisors in September. Traci Finch will map out process and timing to complete.

VI. County Administration Center (CAC) Security

Phil Deming announced a change in the BHAB meetings will need to be discussed in order to comply with County Administration Center (CAC) security requirements which require no meetings to end past 5:00pm. Two options will be discussed and voted on at the Regular BHAB meeting today.

VII. BHAB Representative on BHS Adult Council

At request of BHS Staff, Phil Deming will ask for a BHAB volunteer to fill the vacant BHAB seat on the BHS Adult Council.

VIII. BHAB Annual Report

Prior to public release, a draft of the Annual Report was shared with the Officers with a request to provide any feedback by Tuesday, April 11. Once a final draft is approved by the Officers, Traci Finch will then distribute to the entire board and post to the BHAB website.

Reviewed by,



Traci Finch, Administrative Analyst III
Behavioral Health Advisory Board Support Staff

Approved by,



Phillip Deming, Chairperson
Behavioral Health Advisory Board